

KALIMPONG GOVT. POLYTECHNIC, KALIMPONG

GUIDELINES & IMPORTANT INSTRUCTIONS for Admission 2022-23

ABOUT THE INSTITUTE:

Kalimpong Government Polytechnic, the second Engineering Institute to be established in the hilly region of Darjeeling and is the first Institute of its kind in the newly created District of Kalimpong. The first academic session of the Institute began from August 2019, with three engineering disciplines and it is expected that the hilly people of the region as well as the people of the adjoining areas will be highly benefited in the field of technical education. Although, it is a newly established technical institute, we at Kalimpong Government Polytechnic will leave no stone unturned to make it a leading Institution in the district and aspire to promote excellence in Technical Education system.

LOCATION:

The Institute is located on the outskirts of Kalimpong Town, of Kalimpong District. It is located near Hill Top Tourist Lodge Kalimpong, nearby Gouripur House in Ward no. 21 and can be approached via Upper Cart Road.

COURSES OFFERED:

The following Three Years Full Time Diploma Courses are offered at present:

1. Diploma in Civil Engineering (C.E.)
2. Diploma in Mechanical Engineering (M.E.)
3. Diploma in Electronics & Telecommunication (E.T.C.E.)

The courses are presently run according to Semester System as per AICTE & WBSCTE Syllabus, where each year's course is divided in two semester and candidates will have to appear in the Board Examination after completion of each semester. The exams are normally held during the months of December & May.

INTAKE:

INTAKE CAPACITY FOR FIRST YEAR:

STREAM	NUMBER OF SEATS
Diploma in Civil Engineering	60
Diploma in Mechanical Engineering	60
Diploma in Electronics & Telecommunication	60

INTAKE CAPACITY FOR LATERAL ADMISSION IN 2ND YEAR:

STREAM	NUMBER OF SEATS
Diploma in Civil Engineering	06
Diploma in Mechanical Engineering	06
Diploma in Electronics & Telecommunication	06



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ELIGIBILITY CRITERIA FOR ADMISSION:

1. For 1st Year Diploma scheme of AICTE:

Candidates must have passed secondary or equivalent examination with English, Physical Science and Mathematics with 35 % marks (without rounding up) in aggregate (excluding additional subject). Mathematics, Physical Science (Science) and English are mandatory subjects in the qualifying examination and a candidate must acquire at least pass marks in all the three subjects as per his/her secondary board.

2. For Lateral Entry to 2nd Year Diploma scheme of AICTE:

Maximum 10 % of sanctioned intake will be filled on super-numerary basis from the students passing (10+2) Vocational HS (from WBSCVE&T) **OR** 2 years ITI diploma at a stretch after Madhyamik / equivalent exam **OR** (10+2) HS with Physics & Chemistry as compulsory subjects along with Mathematics/biology **OR** (10+2) Science with Mathematics as one of the subjects.

3. Candidates must satisfy medical fitness prescribed below:

Medical certificate(s) from Registered Medical Practitioner(s) are to be produced by the candidates at the time of selection for the purpose.

Medical Fitness: candidates seeking admission to the course should possess good health and physique with sound mind. They should not be suffering from any disease or have any mental infirmity.

Allowable Defects in Eyesight:

(a) Myopia or Myopic Astigmatism: Total strength of correcting lens not exceeding 3.5 Dioptre and acuteness of vision after correction (a) 6/9 in one eye (b) 6/6 in another.

(b) Hypermetropia not exceeding 14 Dioptre or Hypermetropic Astigmatism: strength of correcting lens not exceeding 4 Dioptre and acuteness of vision after correction (a) 6/9 in one eye (b) 6/6 in another.

4. RESIDENTIAL CRITERIA:

Candidate must be a resident of either Darjeeling District or Kalimpong District. The Residential Certificate must be issued by an authority not below the rank of either BDO / SDO.

5. AGE (for 1st year admission only):

There is no upper age limit. However, the candidates should not be below 15 years at the time of admission.

P.S.: There is no age limit for 2nd year (lateral entry) candidates.



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MODE OF SELECTION:

Selection for admission to all seats of the Full Time Diploma Courses will be made on the basis of marks obtained in the Madhyamik or its equivalent examination as approved by WBSCTE&VE&SD / Government of West Bengal.

70 % of total seats in each branch will be filled up by the candidates of three Hill Sub-Divisions of Darjeeling District viz. Mirik, Kurseong, Darjeeling (Sadar) and Kalimpong District under GTA.

Remaining 30 % of total seats in each branch will be filled up by the candidates of Districts of Darjeeling and Kalimpong including Siliguri Sub-Division within Darjeeling District. 50 % of these seats will be reserved for female candidates. Female seats will be converted to male seats in case of non-availability of sufficient number of Female candidates.

The admission of candidates belonging to SC, ST and Physically Challenged categories will be as per existing Government norms. **Candidates must produce a Provisional Certificate issued by the S.D.O., if original certificate is not issued.**

Note: 5% of the total intake will be awarded TWF (Tuition Fee Waiver) as per existing government norms and conditions.

HOW TO APPLY:

1. Eligible Candidates must apply Online through GOOGLE FORM provided in the websites.

NOTE: Information once submitted shall be treated as final. No further corrections shall be entertained.

2. Appropriate & clearly legible scanned Documents (*strictly in pdf format only*) must be uploaded during submission of ONLINE application. **EXTREME CARE MUST BE TAKEN WHILE UPLOADING ELIGIBILITY DOCUMENTS. Submission / uploading of WRONG document shall lead to cancellation of application.**
3. After successful online submission of the Application Form, a copy of the “response form” received in their respective email must retained by the candidate as a proof of their application.
4. **ONLY ONE FORM SHOULD BE SUBMITTED PER CANDIDATE.** Duplicity / more than one application by the same candidate may lead to total cancellation of their application.





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IMPORTANT DATES:

1.	Publication of Admission Notice in Local Daily:	01.08.2022
2.	Date of availability of ONLINE Application Form:	From: 03.08.2022 to 24.08.2022 (3 weeks) Link shall be available at: www.webscte.co.in OR http://polytechnic.wbtetsd.gov.in/kalimponggovpoly
3.	Last Date of Submission of ONLINE Application Form (Closing date)	24.08.2022 (up till 04:00 PM)
4.	Display of Merit List & Seat Allotment:	02.09.2022 at Notice Board of Kalimpong Government Polytechnic, Kalimpong & websites after 4:00 PM
5.	Date of Counselling & Admission (1 st Round):	On 08.09.2022 and 09.09.2022 Time: 10:00AM to 4:00PM

PS: Schedule for other rounds of counselling & SPOT ADMISSION shall be subsequently announced in due course of time (if necessary).

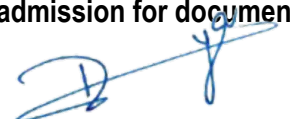
DOCUMENTS TO BE SUBMITTED AT THE TIME OF COUNSELLING / ADMISSION:

Candidates must submit Self-Attested copies of following documents during counselling / admission:

1. Admit Card of Madhyamik / equivalent examination OR birth certificate as age proof.
2. Marksheet of Madhyamik / equivalent examination **for admission in 1st Year.**
3. Marksheet of Vocational H.S. / I.T.I. / (10+2) H.S. examination **for admission in 2nd Year.**
4. SC / ST Certificate in original (**For Reserved Category only**).
5. Physically Challenged Certificate in original (**For PC candidates only**).
6. Voter Identity Card of Candidate's Father & Mother.
7. Aadhar Card of Candidate.
8. Residential Certificate (**Issued by authority not below the Rank of BDO**) – ORIGINAL COPY
9. Medical Certificate in Prescribed Format (**Format given below**) – ORIGINAL COPY
10. Anti-Ragging Affidavit by candidate and parents. (**Format given below**) – ORIGINAL COPY
11. Two copies of recent Passport Size Photograph of the candidate.
12. Admission Fee: Rs 1500 (**approximately**)

NOTE: Candidates MUST bring All original documents at the time of admission for document verification.




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FORMAT FOR MEDICAL CERTIFICATE:

CERTIFICATE OF MEDICAL FITNESS

NAME (IN BLOCK LETTERS): _____

FATHER'S NAME: _____

HEIGHT: _____ WEIGHT: _____ CHEST: _____

HEART & LUNGS: _____

VISION: L: _____ R: _____

COLOUR VISION: _____

HEARING: _____

REMARKS: _____

I CERTIFY THAT I HAVE CAREFULLY EXAMINED SRI/SMT. _____

SON/DAUGHTER OF SRI _____ WHO HAS SIGNED IN

MY PRESENCE. HE / SHE HAS NO MENTAL AND PHYSICAL DISEASE AND IS FIT.

SIGNATURE OF THE CANDIDATE

PLACE:

DATE:

SIGNATURE OF MEDICAL OFFICER/PRACTITIONER

WITH LEGIBLE SEAL

REGISTRATION NO. _____



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Undertaking from students (Annexure I) & their parents/guardian (Annexure II) will have to be submitted positively at the time of admission as per the directive contained in the anti-ragging verdict by the Hon'ble Supreme Court

ANNEXURE I

AFFIDAVIT BY STUDENT

A recent passport size coloured photo of the student is to be affixed in this space and self-attested

1. I, (full name of student with admission/registration/enrolment number) S/o D/o Mr./Mrs./Ms....., having been admitted to(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared thisday ofmonth of.....year.

Signature of deponent _____

Name: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the(day).....of.....(month).....(year).....

Signature of deponent _____

Solemnly affirmed and signed in my presence on this the.... (day).....of..... (month).....(year).....after reading the contents of this affidavit.



OATH COMMISSIONER

(Handwritten signature)

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**ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN**

1. I, Mr./Mrs./Ms.....(full name of parent/guardian)father/mother/guardian of(full name of student with admission/registration/enrolment number....., having been admitted to(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared thisday ofmonth of.....year.

Signature of deponent _____
Name: _____
Address: _____
Telephone/Mobile No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the(day).....of.....(month).....(year).....

Signature of deponent

Solemnly affirmed and signed in my presence on this the....(day).....of.....(month),...
(year).....after reading the contents of this affidavit.

OATH COMMISSIONER



(Handwritten signature)

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